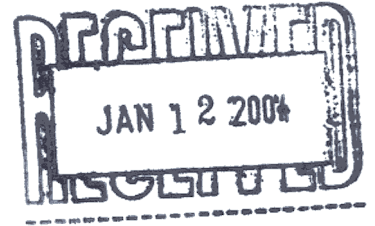




January 9, 2004

Los Angeles Homeless Services Authority
Attn: Mitchell Netburn, Executive Director
548 South Spring Street, Suite 400
Los Angeles, CA 90013



SUBJECT: Homeless Residents in San Gabriel

Dear Mr. Netburn:

Please accept this letter as the City of San Gabriel's response to your memorandum of December 29, 2003 seeking information about homelessness in our city. Answers to each of the questions asked in the memorandum are provided below:

Q1: How many and what percent of your organization's annual client load are homeless individuals and families?

A1: While the City of San Gabriel does not keep statistics on what percentage of our annual client load are homeless individuals and families, the Police Department estimated in 2000 that there are 4 to 8 homeless people in the city at any given time. The City's Housing element, certified in 2002, states that homeless individuals account for less than 0.1% of total households in the city. To the extent that the homeless represent such a small segment of our total population, it is reasonable to assume that they constitute a comparable percentage of our annual client load.

Q2: What procedure does your organization use to identify homeless people?

A2: The City does not have a formal procedure for identifying homeless people. Those that we serve usually self identify themselves as homeless.

Q3: How much do you estimate that your organization spends each year on services related to homeless people?

A3: Again, the City does not track spending on services related to homeless people. Given that homeless persons account for less than 0.1% of our annual client load, it is quite likely that annual spending on services for the homeless amount to a similarly very small percentage of our approximately \$18 million City budget.

Q4: What specific policies and practices produce the outcomes that your organization currently achieves in preventing and eliminating homelessness?

A4: While the City is not directly involved in the prevention and elimination of homelessness, the Police Department does not proactively evict homeless from their living places, but will provide referrals to homeless shelters and/or services providers. Homeless individuals are typically referred to the Los Angeles Mission, Salvation Army, or the Union Rescue Mission in downtown Los Angeles (agencies that offer comprehensive services and assistance to the homeless). In San Gabriel, the La Casa de San Gabriel Community Center currently offers emergency assistance to homeless individuals and families, and those at risk of homelessness. Other providers of services to the homeless in the area are Pathways, Women & Children's Center, and Omni Center/Casa De Paz, all located in El Monte, and Haven House, Salvation Army Adult Rehabilitation Center, and Union Station Foundation, all located in Pasadena.

Q5: What specific changes in resources, policies or practices on the part of your organization would make it possible to reduce the number of homeless people in the City of San Gabriel?

A5: Although the number of homeless people in San Gabriel is small, the City has made a commitment in its Housing Element to amend the zoning code to permit transitional housing in appropriate residential zones, subject to the approval of a conditional use permit. The CUP will set forth conditions aimed at enhancing the compatibility of transitional housing and shelters with the surrounding neighborhood or industrial district, and will not unduly constrain the creation of such facilities. The specific conditions will depend upon the location of the proposed facility, and will most likely pertain to the capacity and management of the facility. In particular, the City wants to ensure that the facility will be properly managed and compatible with surrounding uses in terms of its scale and design. The City has established performance standards for a number of conditional uses, such as service stations, hotels, auto repair businesses, churches, and schools.

The City has also committed to amending the zoning code to allow overnight shelters in industrial zones, subject to the approval of a conditional use permit. These industrial areas are located along major thoroughfares in San Gabriel and are accessible by public transit. Because San Gabriel is a compact community, these areas are also located within a short distance from public and non-profit agencies in the city. The City will develop a set of conditions or performance standards for transitional housing and emergency shelters as part of the zoning ordinance amendment to conditionally permit these uses. We have committed to do this by the end of 2005.

Q6: What specific changes in resources, policies or practices on the part of other organizations would reduce the number of homeless people in the City of San Gabriel?

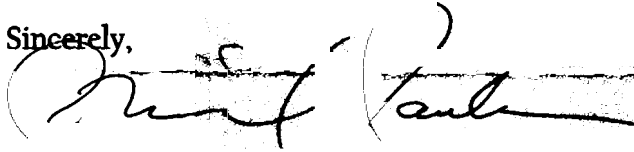
A6: Based on our experience, many of the homeless individuals we encounter are mentally ill. Therefore, additional programs to assist the mentally ill homeless may help.

Q7: What additional outcomes in preventing and eliminating homelessness could be achieved if specific policies and practices that you suggest in response to questions 5 and 6 were implemented?

A7: While the precise outcomes of implementing the suggested policies are unknown, ideally they would contribute to a reduction in the amount of homelessness in San Gabriel by providing homeless individuals with temporary shelter and support services.

Please let us know if we can be of further assistance to you. If you have any questions regarding the information we have provided, please contact City Planner Mark Gallatin at (626) 308-2800 ext. 713 or mgallatin@sgch.org. Thank you for allowing us the opportunity for input into this important project and best of luck with your preparation of a plan to prevent and eliminate homelessness in Los Angeles County.

Sincerely,

A handwritten signature in black ink, appearing to read "P. Michael Paules", written over a horizontal line.

P. Michael Paules
City Manager

Cc: Steven A. Preston, FAICP, Deputy City Manager
David A. Lawton, Chief of Police
Mark Gallatin, AICP, City Planner